

ROBERT PETERSON 202

 GAYLE CONDO BOARD MEETING MINUTES
1-27-88 ELIANE, BOB, JEFF

DISCUSSED FINANCIAL REPORT - EVERYTHING IS OK

BONNIE MITCHELL IS TO BE PAID \$10⁰⁰ FOR EACH PERSON SHE IS HOPE TO LET INTO THE BUILDING. SHE SHOWS BILL THE ASSOCIATION. (INSTEAD OF THE VERBAL AGREEMENT SHE HAD.)

BOB HAD A CONCERN ABOUT INSURANCE FOR THE BOARD MEMBERS. IT WOULD COST \$250⁰⁰ A YEAR. WE WILL PUT A DECISION OFF UNTIL THE NEXT FULL CONDO. MEETING.

PROJECTS FOR 1988

ASBESTOS REMOVAL FROM BASEMENT - BOB WILL CALL FOR BIDS

ROOF INSPECTION - JEFF

PLUMBING - JEFF WILL GET BIDS FOR 1 PLUMBER AND 1 CARPENTER FOR SHEETROCK
ETC

WHEN BIDS ARE MADE WE WILL CALL A BOARD MEETING TO DECIDE CONTRACTOR, DATES ETC...

BOB IS GOING TO LOOK INTO A FILE CABINET FOR STORING BOARD RECORDS.

ELIANE WILL GET A QUOTE ON MAILBOX REPLACEMENT AND LOOK INTO A SMALLER GARBAGE CONTAINER.

MEETING ADJOURNED

Project #11

Items to do Replacement

Priority Date Item (one each inf) Date Due

- 1 - Make sure we have keys to all west side units - for letting prospective co. do a full inspection April
- 2 - Check that old drawings show / don't show location of pipes to reduce risk of making non-needed holes in walls.
- 3 - Contact plumbing at pits & get quotes for the job (incl. sheet piling) - preferably 30 Feb
- 4 - Have a meeting w/ local (int'l) west side units & agree on how to access pipes w/ in their units - Sum
- 5 - Keep them aware of potential changes - Also inform all rental occupants ahead of time.
- 6 - optional Coordinate w/ Pie Hager (2003) in case she plans to have her bathroom tile work done in conjunction w/ Carter & Co?
- 7 - Mandatory - Have a Board meeting to select plumbing contractor(s) & work out details of the contract agreement in writing - deal w/ Cart Eng on in - schedule shipping
- 8 - mandatory - Set up a schedule for the work Monitor as it proceeds

AGENDA

Condo Board Meeting -

Thursday JAN 28 - 1988 Proposed Items

- Financial Status - actual end of FY vs estimated - (note any new or larger items for 1988)
- Board options, if delinquency in paying the assessment fees? special
- Assignment of duties among Board members President, Treasurer, Secretary Need for a 4th person back up?
- Insurance Policy - coverage option for the Board
- Projects List for 1988 (partial?)
- Notes
 - 1 - Plumbing - How to proceed, who will do what & when?
 - 2 - Roof inspection
 - 3 - File cabinet for storing Board records
 - 4 - Replacement of Mail boxes
 - 5 - Any cost saving measures like smaller garbage fee? w/ reduced container
- Schedule Next Board Meeting